

## CMS Section

The sections under the CMS tab are:

Custom Blocks

Custom Pages

Custom Menus

Footer Links

### Custom Blocks

The path for Custom Blocks is CMS→Custom Blocks

Custom blocks are HTML/TEXT blocks that can be used in any part of section of a website  
Below are various examples on how the custom block can be implemented.



To add a new custom block, click on the “New Custom Block” button.

You have the following options available under this section:

### Under Administrative Information:

**Block Name** – This name is used for identifying the block. This will not show up on site and is meant only for the administrator

**Block Notes** – This field is used for describing the custom block. Again, this field is only meant for the administrator and will not be displayed on the website

### Under Appearance on page:

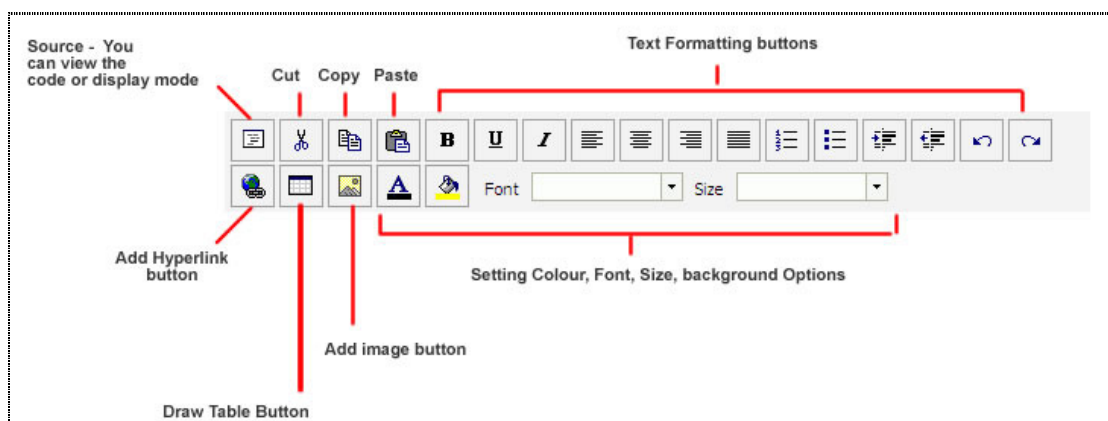
**Block Title** – This is the name of the block and will appear on the website

**Get Content from File** – You have the ability to specify a path or URL from which content can be fed into this block

**Block Content** – This is the actual content of the block. As represented above, you can either enter text or html or even upload an image to this field.

There is a **WYSIWYG** editor available for this field which allows you to write HTML content or upload an image.

The options available on the **WYSIWYG** editor are explained below:



### Custom Pages:

Similar to the custom blocks, these are custom pages that can be used throughout the website.

For example: Shipping information page or a page to display the privacy policy.

To create a custom page, go to CMS→Custom Pages section.

Then click on the “New page” button.

The following fields are available in this section

**Allow access to this page** – Ticking this tick box makes this page available on the website. If this tick box is not ticked, the page will not show on the website

### Under General Page Information:

**Page Code** – This code is used to call the page. For example if this field is filled in with a value called “Shipping”, then the URL that needs to be called in order to use this page will be – <http://www.yoursite.com/page.php?page=Shipping>  
(Please note you can also call the page by its SEO-friendly)

**Page Title** – This is the title of the page and is displayed on the website (Examples: Shipping Information; Terms & Conditions; etc.)

**Friendly URL** – This is the SEO friendly URL (Eg: LG \_Phone)

**Page Order** – This defines the position of the page, if more than one custom page is used on any block.

**Show in Site Map** – By ticking this check-box, the link for this page will appear in the Site Maps (Please note: Sitemaps feature should be turned on)

**Window Type** – You have 2 options here. **1 – Usual Window:** when a link is used to call this page, it opens in the same window. **2 – Popup Window:** This opens the page in a pop-up window.

**Redirect to URL** – You can specify a path or URL for any other page from which you would like to feed content to this custom page. Example:  
<http://www.yousite.com/shipping.html>  
(Please note: Entering a value into this field will over ride any content entered in the Page body field)

**Get Body From File** – This can be the name of a file within the website from which you wish to feed content into this page.  
(Example: shippinginfo.htm, privacy\_policy.txt)

**Page Body** – This is field where you enter the content of the custom page. HTML text is also allowed in this field. You can also use the WYSIWYG editor.

**Page Title** – This shows on the title bar of your browser

**Meta Keywords** – These appear in the “Meta Keywords” section of the product page. Comma separated values need to be entered here  
Example: Sony televisions, flat TV, HD Ready, Plasma Screen

**Meta Description** – This appears in the “Meta Description” section of the product page. Short sentences can be entered here  
Example: We offer a wide range of Sony Flat Panel Televisions.

After entering the details click on “**Add New**” button. The page will be added into the website and you will be taken to the listing page on the ADMIN where you can see the list of all custom pages added. You can EDIT/DELETE the custom page by clicking on the “**Edit Page**” link against that particular page.

Custom Menus:

The path to custom menus is CMS→Custom Menus

This section allows you to add custom menus that can be used on any page as required. You can add any number of menus as required.

To add a new custom menu, click on the 'Add New' button.  
The fields available under this section are explained below:

**Show Title** – If you enable this option, the title of the custom menu shows up wherever it is used.

**Title** – This is the title of the custom menu

**Name** – This is the name of the custom menu mostly used for internal reference

**Notes** – This field is used for describing the custom menu. This field is only meant for the administrator and will not be displayed on the website

Clicking on the ADD button adds the new custom menu to the system and you will be re-directed to the listing menu which displays a list of all your custom menus.

You need to then add Menu Items to your custom menu. You can do this by clicking on "Edit Menu Items" link available beside the custom menu.

You will then have to click on "Add Menu Item" button. The fields available in this section are explained below:

You have 2 options which can control the visibility of this menu items for logged-in or not-logged-in users

**Title** – This is title of the menu item (Example: Basket, Shipping, My Account, etc.)

**Parent Item** – You can add a menu item as a sub of a parent by using this option. If you have already created a few menu items, they will show up in this drop-down list so you can define a parent for this current menu item.

**Target** – You will need to specify the target of the menu item in this field. This could be a relative link (like basket.html) or an absolute link (like [www.mysite.com/contact.html](http://www.mysite.com/contact.html)).

**Order** – If you have a huge list of menu items already added for this custom menu, then they will appear in this drop-down allowing you to position the new menu item as required.

**Open** – You can specify the option of opening the target for this menu item in the same window or in a new window.

Active/Non Active Image – You can show an image for both active and non-active states of your menu items

Active/Non Active Prefix Image – These fields can be used to assign prefix images (like arrows, etc.) to both active and non-active states of your menu item.

Please Note: Both the above fields have the standard Upload/Select Image links to upload the image from your PC or select a pre-uploaded image from the server.

Clicking on the ADD button adds the menu item to your custom menu and redirects to the listing page which shows all menu items. You can EDIT/DELETE any menu item by clicking on the “Edit Item” link beside it.

Footer Links:

You can add any number of footer link by using the CMS→Footer Links section.

To add a footer link, click on the ‘Add New’ button.

The fields available under this section are explained below:

You have 2 options which can control the visibility of this menu items for logged-in or not-logged-in users

Title – This is title of the footer link (Example: terms, shipping, etc.)

Menu URL – You will need to specify the target of the footer link in this field. This could be a relative link (like basket.html) or an absolute link (like [www.mysite.com/contact.html](http://www.mysite.com/contact.html))

Target – Please specify ‘\_blank’ if you wish to open this Menu URL for the footer link in a new window

OnClick Event – You can use javascript code to define the on-click event for the footer link using this field.

Clicking on the ADD button adds the Footer Link to the website and redirects to the listing page which shows all available footer links. You can EDIT/DELETE any Footer Link by clicking on the ‘Edit’ link beside it.